

**GOVERNMENT OF NAGALAND  
FINANCE DEPARTMENT  
BUDGET BRANCH**

No. BUD/1-18/2009-10

Dated Kohima, the 18<sup>th</sup> November, 2009

**OFFICE MEMORANDUM**

**Sub: Austerity measures**

The undersigned is directed to say that the State Cabinet has decided to adopt the following austerity measures which will come into force immediately:

- (i) **Ban on purchase of new vehicles:** Purchase of new vehicles is banned until further orders.
- (ii) **Ban on purchase of furniture:** Purchase of furniture, except for newly created department/office, is banned until further orders.
- (iii) **Restriction on travelling including foreign tour:** Official tours within the country should be restricted to the bare minimum necessity. Any tour outside the State but within India should be undertaken only with the prior approval of the Head of the Administrative Department concerned. Foreign tours should be avoided as far as practicable. In unavoidable case, foreign tours can be undertaken only with the prior approval of the Chief Minister.
- (iv) **Air journey:** Air journey may be allowed only in respect of officers who are entitled to travel by air. In their cases also, air journey should be performed in economy class only.
- (v) **Holding of meetings/conferences etc. in hotels/hired halls:** All meetings, conferences, seminars, workshops etc. should be held only in the official premises (office chambers, conference rooms, conference halls, Zonal Council Hall, State Academy Hall etc.). No official meetings etc. should be held in any hotel or private halls.
- (vi) **Ban on creation/up-gradation of posts:** Creation/up-gradation of posts under non-plan is banned except for the departments of police, health and education. In these departments also posts can be created/upgraded only in pursuance of any declared policy of the Government.
- (vii) **Ban on additional expenditure:** Allocation of additional budget provision under non-plan over the sanctioned budget is banned except in cases in which the proposed expenditure is reimbursable by the Government of India.

2. Any of the restrictions stipulated above may be relaxed in deserving cases only with the approval of the State Cabinet.

3. Budget provision as may exist for purchase of vehicles and furniture shall not be allowed to be re-appropriated for any other items of expenditure.

4. All Administrative Heads of Departments (AHO) and Heads of Departments (HoD) are requested to ensure strict compliance. The contents of this OM may be widely circulated among their respective subordinate officers for guidance and strict compliance.

(TOSHI AIER)

Additional Chief Secretary & Finance Commissioner

To  
All Administrative Heads of Departments  
All Heads of Departments

Copy to:

1. Special Secretary to the Governor
2. OSD to the Chief Minister
3. Sr. PS to all Ministers/Parliamentary Secretaries
4. OSD to the Chief Secretary
5. Accountant General, Nagaland, Kohima.
6. Guard File

(TOSHI AIER)

Additional Chief Secretary & Finance Commissioner