

**GOVERNMENT OF NAGALAND
FINANCE DEPARTMENT
BUDGET BRANCH**

No. BUD/1-20/2007-08/1
Dated Kohima, the 26th February, 2008

OFFICE MEMORANDUM

Sub: Posting of details of releases on account of schemes/projects costing more than Rs. 25 lakhs, in the State Government Website

In keeping with the objective of providing SMART governance, the Executive Council decided in its meeting held on 21.2.2008 that all the administrative departments shall ensure posting of information of releases of fund for all schemes/projects costing more than Rs.25 lakhs (Rupees twentyfive lakhs) each in the State Government's website on a quarterly basis during the financial year. The information to be posted in the website shall contain the name of the project/scheme, the source of funding (whether Non-Plan, State Plan, DoNER, CSS, NEC etc), total cost of the scheme/project as per original sanctioned estimates indicating also the date of original estimates, cost as per revised estimates indicating also the date of the revised estimates, total expenditure incurred prior to the current quarter, amount of expenditure sanctioned in the current quarter, name(s) of contractor/supplier to whom the current payment is released, etc. A format indicating the information to be posted on the website is enclosed for guidance.

2. These instructions are issued with a view to providing smart governance and transparency. The Heads of the Administrative Departments concerned should, therefore, ensure strict compliance.


(H. K. KHULU)

Principal Secretary & Finance Commissioner

To

1. All Heads of Administrative Departments
2. All Heads of Departments
3. Special Secretary to the Governor for information of H.E. the Governor.
4. Sr. PS to the Advisers to the Governor for information of the Advisers
5. Sr. PS to the Chief Secretary for information of the Chief Secretary.
6. Addl. Chief Secretary & Development Commissioner.

Format for posting of particulars of payments released on account of each scheme/project costing more than Rs. 50 lakhs (Rupees fifty lakhs)

[illegible]

**GOVERNMENT OF NAGALAND
FINANCE DEPARTMENT
BUDGET BRANCH**

No. BUD/1-20/2007-08/¹/₂
Dated Kohima, the 26th February, 2008

OFFICE MEMORANDUM

Sub: Cost escalation of any project/work to be got approved by the Planning Department, the Finance Department and the other appropriate authorities e.g. the State Level Project Implementation Committee, the Sponsoring Ministry etc. - regarding

It has been observed that in many cases the executing departments authorized execution of works by the contractors/suppliers based on escalated cost of the project/work without first obtaining approval of the higher authority and/or ascertaining the availability of additional budget provision etc. Such action has led to creation of unauthorized liability causing avoidable drainage of scarce resources of the Government.

2. With a view to avoiding creation of such unwarranted liability, the Executive Council in its meeting held on 21.2.2008 has decided as follows:-

- (i) The department concerned should draw up the scheme/project in such a manner that the scheme/project is completed within the stipulated period thus eliminating the necessity of any price escalation. This should be possible if the projects/schemes are finalized after technical sanction of proper estimates and phasing of the work/supply done after ascertaining the availability of required funds from the Planning Department and/or the sponsoring Ministry concerned.
- (ii) In the event of any price escalation appearing to be inevitable, the executing department must notify the same to the Planning Department, the Finance Department and/or the sponsoring Ministry and after obtaining their approval have the estimates revised and technically sanctioned. Thereafter, the approval of the Planning Department, the Finance Department, the sponsoring Ministry, and the State Level Project Implementation Committee etc. must be obtained before issuing work/supply orders on escalated rates.
- (iii) The Work/Supply orders issued should contain a clause that any work done or supply made shall be payable at already approved rates only and that the contractor/supplier shall have no claim against the Government as to any escalated rate beyond those specified in the work/supply orders.

- (iv) In case of non-compliance of the procedure suggested above, the officer issuing the work/supply orders at escalated rates shall be held personally responsible.

3. All Heads of Administrative Departments, all Heads of Departments and all other subordinate officers of the Government are requested to take careful note of the above instructions for strict compliance.

4. Heads of Departments may kindly ensure circulation of these instructions among their respective subordinate officers.



Principal Secretary & Finance Commissioner

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